# Are you ready to take the next step?

### **Complete this checklist!**

Step 1: Complete the Admissions Application

Go to http://www.np.edu and "Apply Now"



Step 2: Submit Official Transcripts - GED or High School in addition to all Colleges you have attended, if applicable.

#### Send to:

National Park College 101 College Drive Hot Springs, AR 71913

OR

Bring to Campus

(Fisher Campus Center Building-Student Services, 2<sup>nd</sup> floor)

\*Unofficial copies may be used for registration purposes but official copies should be submitted before the end of the semester. Faxed copies are not considered official. Unofficial GED and High School Transcripts may be Emailed to admissions@np.edu

### Step3: Submit ACT Scores or take the Accuplacer Test

(Fisher Campus Center Building, second floor, Room 217)

- All scores must be within 3 years.
- You are exempt from taking the Accuplacer if you have qualifying ACT scores.
- You are exempt from taking the Accuplacer if you have college credit for English Composition I and College Algebra and passed with a grade of C or higher.

Exam Type	Fee	Description
Accuplacer	FREE	NPC students who have applied for admission
	FREE	High School students applying for concurrent enrollment
	\$25	The examinee is not a NPC student or has not applied for enrollment
		(The Accuplacer test can be taken one time for free. After that each part is \$10.

# Spring 2017 Hours for Testing Center

(hours of operation may vary from the schedule below when students are not on campus)

 Monday
 8:00 a.m. - 4:30 p.m.

 Tuesday
 8:00 a.m. - 7:00 p.m.

 Wednesday
 8:00 a.m. - 4:30 p.m.

 Thursday
 8:00 a.m. - 4:30 p.m.

 Friday
 8:00 a.m. - noon

 Saturday\*
 9:00 a.m. - 3:00 p.m.

 \*First and third Saturday of the month

Want to study for the Accuplacer? Follow the link below!

More information: <a href="http://www.np.edu/student-services/testing-center/">http://www.np.edu/student-services/testing-center/</a>

(Testing Center hours may change each semester)

### Step 4: Submit Immunization (shot) records

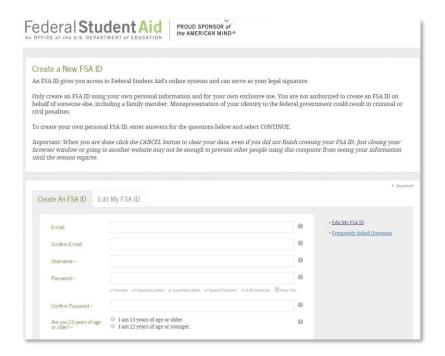
- Must have two doses of MMR (measles, mumps, rubella) OR medical, philosophical, or religious exemption letter from the health department.
- Age exempt if born before January 1, 1957

**Bring to Campus** 

(Fisher Campus Center Building-Student Services, 2<sup>nd</sup> floor)

## Step 5: Apply for financial aid

• **Go to fsaid.ed.gov** - create an FSA ID to sign your FAFSA application. Store this information in a safe place. You will need this ID each year you renew you FAFSA. (*Tip: If you are a dependent, your parent is required to create one as well.*)



• **Now, go to fafsa.ed.gov** — Click on "Start a New FAFSA" or "Login" to renew your prior years FAFSA. Select the correct school term and use "link to IRS." (*Tip: NPC's school code is 012105*)



- Check your Oasis student account "to-do-list" to see if any further documents are still needed. This is not immediate and may take several days before you are in the system. Find OASIS by going to np.edu. Look at the top right of the homepage, click on the word "OASIS." Sign in by using the first initial of your first name and your full last name (example: jsmith). Your password will be the last four digits of your social security number and your birth date (month and day only) Example: 12340107. To locate the "To Do List" in Oasis click on self-service > student center> select "to do list" on the right. For log in problems, email techsupport@np.edu or call 760-4171 and ask for the password to be reset.
- Once all documents are processed, your financial aid such as PELL and loans will be awarded in OASIS. You will need to go to Accept/Decline awards. In order to receive student loans, you will be REQUIRED to accept your loan offers (Note: Pell Grants are automatically accepted). On the left of your OASIS screen, click on Self-Service > Student Center > Accept/Decline awards > Year then you can accept or decline the loan amounts. In order for your loans to process, new students will be REQUIRED to complete the Entrance Counseling and Master Promissory Note by visiting studentloans.gov. Returning students will not be required to redo their Master Promissory Note and Entrance Counseling (it is good for 10 years). All students accepting loans should watch their "To Do List" for further instructions.

### If you are selected for Verification

- Students are sometimes selected for verification of your income. If you have been selected for verification, you will need to fill out the independent or dependent verification form. Select the appropriate verification form and return it to Financial Aid. The verification form can be found at np.edu under the financial aid tab. If you are unable to link your taxes from the IRS in the FAFSA application, you and your parent will need a copy of your federal tax transcript. To get a copy, please contact the IRS at 1-800-TAX-1040 or go to www.irs.gov. If required, it will be listed on your "To Do List" in Oasis.
- Submit W2's for any income you did not file taxes on.
- Have child support, social security, supplemental income, or untaxed employment information ready, if applicable.
- **Submit** the required forms and documentation by fax to (501) 760-4354, by mail to NPC, Financial Aid, 101 College Drive, Hot Springs, AR 71913 or in person.

For more information, contact the Financial Aid Office at 501-760-4159