

ASSOCIATE OF APPLIED SCIENCE WORKSHEET HOSPITALITY ADMINISTRATION

Courses prerequisite to another class require a minimum grade of "C" in order to advance to the next course.

Section Completed	Completed	Grade	Semester	Discipline	Class #	Class Name	Hours
English/Communications - Section I - 3 Credit Hours Total							
Select one of the following courses							
<input type="checkbox"/>	<input type="checkbox"/>		Fall/Sp/Su	ENG	1113	English Composition I <small>Prerequisite: Compliance with NPCC placement standards</small>	3
English/Communications - Section II - 3 Credit Hours Total							
Select one of the following courses							
<input type="checkbox"/>	<input type="checkbox"/>		Fall/Sp/Su	ENG	1123	English Composition II <small>Prerequisite: ENG 1113-English Composition I</small>	3
	<input type="checkbox"/>		Fall/Spring	ENG	1133	Technical Report Writing	3
Computer Literacy - 3 Credit Hours Total							
Select one of the following courses							
<input type="checkbox"/>	<input type="checkbox"/>		Fall/Sp/Su	CIS	1013	Information Systems I <small>Prerequisites: OFAD 1103 Keyboarding or equivalent; CIS 1001 Intro to Computing I or competency test</small>	3
	<input type="checkbox"/>		Fall/Spring	OFAD	1063	Word Processing I <small>Prerequisite: OFAD 2053-Keyboarding II or equivalent</small>	3
Social Sciences - 3 Credit Hours Total							
Select one of the following courses							
<input type="checkbox"/>	<input type="checkbox"/>		Fall/Sp/Su	HIST	2223	U.S. History to 1865	3
	<input type="checkbox"/>		Fall/Spring	HIST	2233	U.S. History Since 1865	3
	<input type="checkbox"/>		Fall/Sp/Su	HIST	2203	Western Civilization to 1660	3
	<input type="checkbox"/>		Fall/Sp/Su	HIST	2213	Western Civilization Since 1660	3
	<input type="checkbox"/>		Fall/Sp/Su	HIST	2253	World Civilization to 1500	3
	<input type="checkbox"/>		Fall/Sp/Su	HIST	2263	World Civilization Since 1500	3
	<input type="checkbox"/>		Fall/Sp/Su	PSYC	1103	General Psychology	3
	<input type="checkbox"/>		Spring	PSYC	1123	Applied Psychology <small>Prerequisite: PSYC 1103-General Psychology</small>	3
	<input type="checkbox"/>		Fall/Sp/Su	SOC	1103	Introduction to Sociology	3
	<input type="checkbox"/>		Fall/Sp/Su	POLS	1113	American National Government	3
	<input type="checkbox"/>		Fall/Spring	POLS	1123	American State and Local Government	3
Mathematics - 3 Credit Hours Total							
Select one of the following courses							
<input type="checkbox"/>	<input type="checkbox"/>		Fall/Spring	MATH	1053		3
	<input type="checkbox"/>		Fall/Sp/Su	MATH	1123	College Algebra <small>Prerequisite: LAD 9061 Foundations of College Math 2C or placement test</small>	3
	<input type="checkbox"/>		Fall/Sp/Su	MATH		Any Math Course Higher Than College Algebra	3
	<input type="checkbox"/>		Fall/Spring	TECM	1103	Technical Math	3

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ASSOCIATE OF APPLIED SCIENCE WORKSHEET

HOSPITALITY ADMINISTRATION

Section Completed	Completed	Grade	Semester	Discipline	Class #	Class Name	Hours
Certification Track Required Courses - 30 Credit Hours Total							
All of the following courses must be taken							
<input type="checkbox"/>	<input type="checkbox"/>		Fall	HA	1043	Introduction to Hospitality Administration	3
	<input type="checkbox"/>		Fall	HA	1103	Principles of Food Preparation I	3
	<input type="checkbox"/>		Fall	HA	1013	Restaurant Orientation/Sanitation	3
	<input type="checkbox"/>		Fall	HA	1053	Introduction to Food & Beverage Management	3
	<input type="checkbox"/>		Spring	HA	1063	Hotel Operations	3
	<input type="checkbox"/>		Spring	HA	1113	Principles of Food Preparation II <small>Prerequisite: HA 1103 Principles of Food Preparation I or instructor permission</small>	3
	<input type="checkbox"/>		Spring	HA	1163	Restaurant Management	3
	<input type="checkbox"/>		Spring	HA	1153	Beverage Management	3
	<input type="checkbox"/>		Fall/Spring	TECH	1101	Computer Technology	1
	<input type="checkbox"/>		Fall/Spring	TECH	1102	Technical Communications	2
<input type="checkbox"/>		Fall/Spring	HA	1073	Hospitality Administration Internship <small>Corequisite or Prerequisite: HA 1043 Intro to Hospitality Administration. Permission of the instructor is required.</small>	3	
Certification Track Structured Electives - 15 Credit Hours Total							
Select five of the following courses							
<input type="checkbox"/>	<input type="checkbox"/>		Fall/Spring	HPR	1113	Personal Safety & First Aid	3
	<input type="checkbox"/>		Fall/Spring	HPR	2103	Leaders in Museum Education	3
	<input type="checkbox"/>		Fall/Sp/Su	BUS	1113	Introduction to Business	3
	<input type="checkbox"/>		Fall/Sp/Su	SPAN	1103	Beginning Spanish	3
	<input type="checkbox"/>		Fall	SUPM	1183	Effective Communication	3
	<input type="checkbox"/>		Fall/Spring	ACT	1103	Principles of Accounting I	3
	<input type="checkbox"/>		Fall/Spring	GRD	1143	Adobe Illustrator	3
	<input type="checkbox"/>		Fall/Spring	GRD	2073	Advertising Design for the Small Business	3
	<input type="checkbox"/>		Fall/Spring	GRD	1183	Desktop Publishing and Design I	3

Minimum Total Credit Hours: **60**

A.A.S. Transfer Disclaimer

The Associate of Applied Science degree is designed for employment purposes, and it should not be assumed that the degree or the courses in the degree can be transferred to another institution. While some institutions do accept some courses in A.A.S. programs, the general rule is that courses in A.A.S. degrees are not accepted in transfer toward Bachelor's degrees. Students to whom transfer is important should get assurance in writing in advance from the institution to which they wish to transfer.

Bring this degree plan every time you meet with a counselor for advising and updating.
NOTE: STUDENTS MUST SUBMIT A GRADUATION APPLICATION TO RECEIVE ANY DEGREE OR CERTIFICATE.
SEE ACADEMIC CALENDAR FOR SUBMISSION DEADLINES.