2012-13
52.0901/4667

Degree Worksheet for planning purposes only.
See the 2012-13 NPCC Catalog for complete degree requirements.

1 of 1
Rev. 6/20/12

TECHNICAL CERTIFICATE WORKSHEET
HOSPITALITY ADMINISTRATION

Placement requirements for unconditional entry in to the Certificate Program:

1. MATH: A minimum score of ACT 16 or COMPASS Pre-Algegebra 55/Algebra 21.
   Students falling below will be required to enroll in TECM 1103 Technical Math I and
   TECM 1111 Foundations of Technical Math concurrently.

2. READING: A minimum score of ACT 15 or COMPASS 70.

3. WRITING: A minimum score of ACT 15 or COMPASS 49

SCORES: _____ Math _____ Reading _____ Writing

Completed	Grade	Semester	Discipline	Class #	Class Name	Hours
☐		Fall	HA	1043	**Intro to Hospitality Administration**	3
☐		Fall	HA	1013	**Restaurant Orientation, Safety & Sanitation**	3
☐		Fall	HA	1103	**Principles of Food Preparation I**	3
☐		Fall	HA	1053	**Intro to Food & Beverage Management**	3
☐		Spring	HA	1063	**Hotel Operations**	3
☐		Spring	HA	1113	**Principles of Food Preparation II**	3
☐		Spring	HA	2213	**Beverage Management**	3
☐		Spring	HA	2214	**Restaurant Management**	3
☐		Fall/Spring	HA	1073	**Hospitality Administration Internship**	3
☐		Fall/Spring	TECH	1101	**Computer Technology**	1
☐		Fall/Spring	TECH	1102	**Technical Communications**	2

Minimum Total Credit Hours: **30**

Completed	Grade	Semester	Discipline	Class #	Class Name	Hours
☐			TECM	1103	**Technical Math I**	3
☐			TECM	1111	**Foundations of Technical Math**	1

Bring this degree plan every time you meet with a counselor for advising and updating.
NOTE: STUDENTS MUST SUBMIT A GRADUATION APPLICATION TO RECEIVE ANY DEGREE OR CERTIFICATE.
SEE ACADEMIC CALENDAR FOR SUBMISSION DEADLINES.