

ASSOCIATE OF APPLIED SCIENCE WORKSHEET HOSPITALITY ADMINISTRATION

Courses prerequisite to another class require a minimum grade of "C" in order to advance to the next course.

Section Completed	Completed	Discipline	Class #	Class Name	Hours
English/Communications - Section I - 3 Credit Hours Total					
Select one of the following courses					
<input type="checkbox"/>	<input type="checkbox"/>	ENG	1113	English Composition I Prerequisite: Compliance with NPCC placement standards	3
English/Communications - Section II - 3 Credit Hours Total					
Select one of the following courses					
<input type="checkbox"/>	<input type="checkbox"/>	ENG	1123	English Composition II Prerequisite: ENG 1113 English Composition I	3
	<input type="checkbox"/>	ENG	1133	Technical Report Writing	3
Computer Literacy - 3 Credit Hours Total					
Select one of the following courses					
<input type="checkbox"/>	<input type="checkbox"/>	CIS	1013	Information Systems I Prerequisites: OFAD 1103 Keyboarding or equivalent; CIS 1001 Intro to Computing I or competency test	3
	<input type="checkbox"/>	OFAD	1063	Word Processing I Prerequisite: OFAD 1103 Keyboarding or equivalent	3
Social Sciences - 3 Credit Hours Total					
Select one of the following courses					
<input type="checkbox"/>	<input type="checkbox"/>	HIST	2223	U.S. History to 1865	3
	<input type="checkbox"/>	HIST	2233	U.S. History Since 1865	3
	<input type="checkbox"/>	HIST	2253	World Civilization to 1500	3
	<input type="checkbox"/>	HIST	2263	World Civilization since 1500	3
	<input type="checkbox"/>	PSYC	1103	General Psychology	3
	<input type="checkbox"/>	PSYC	1123	Applied Psychology Prerequisite: PSYC 1103-General Psychology	3
	<input type="checkbox"/>	SOC	1103	Introduction to Sociology	3
	<input type="checkbox"/>	POLS	1113	American National Government	3
	<input type="checkbox"/>	POLS	1123	American State and Local Government	3
Mathematics - 3 Credit Hours Total					
Select one of the following courses					
<input type="checkbox"/>	<input type="checkbox"/>	MATH	1053	Applied Mathematics Prerequisite: Foundations of College Math 1 or placement test	3
	<input type="checkbox"/>	MATH	1123	College Algebra Prerequisite: Foundations of College Math 2 or placement test	3
	<input type="checkbox"/>	TECM	1103	Technical Math	3

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Section Completed	Completed	Discipline	Class #	Class Name	Hours
Certification Track Required Courses - 30 Credit Hours Total					
All of the following courses must be taken					
<input type="checkbox"/>	<input type="checkbox"/>	HA	1043	Introduction to Hospitality Administration	3
	<input type="checkbox"/>	HA	1103	Principles of Food Preparation I	3
	<input type="checkbox"/>	HA	1013	Restaurant Orientation/Sanitation	3
	<input type="checkbox"/>	HA	1053	Introduction to Food & Beverage Management	3
	<input type="checkbox"/>	HA	1063	Hotel Operations	3
	<input type="checkbox"/>	HA	1113	Principles of Food Preparation II Prerequisite: HA 1103 Principles of Food Preparation I or instructor permission	3
	<input type="checkbox"/>	HA	1163	Restaurant Management	3
	<input type="checkbox"/>	HA	1153	Beverage Management	3
	<input type="checkbox"/>	TECH	1101	Computer Technology	1
	<input type="checkbox"/>	TECH	1102	Technical Communications	2
	<input type="checkbox"/>	HA	1073	Hospitality Administration Internship Corequisite or Prerequisite: HA 1043 Intro to Hospitality Administration. Permission of the instructor is required.	3
Certification Track Structured Electives - 15 Credit Hours Total					
Select five of the following courses					
<input type="checkbox"/>	<input type="checkbox"/>	HPR	1113	Personal Safety & First Aid	3
	<input type="checkbox"/>	HPR	2103	Leaders in Museum Education	3
	<input type="checkbox"/>	BUS	1113	Introduction to Business	3
	<input type="checkbox"/>	SPAN	1103	Beginning Spanish	3
	<input type="checkbox"/>	ACT	1103	Principles of Accounting I Prerequisite: ACT 1002 Basic Accounting or ACT, score of 18 in math (or comparable COMPASS score) and Business English or English Composition I or an ACT score of 17 in Reading (or comparable COMPASS score)	3
	<input type="checkbox"/>	GRD	1143	Adobe Illustrator	3
	<input type="checkbox"/>	GRD	1183	Desktop Publishing and Design I	3

Minimum Total Credit Hours: **60**

A.A.S. Transfer Disclaimer

The Associate of Applied Science degree is designed for employment purposes, and it should not be assumed that the degree or the courses in the degree can be transferred to another institution. While some institutions do accept some courses in A.A.S. programs, the general rule is that courses in A.A.S. degrees are not accepted in transfer toward Bachelor's degrees. Students to whom transfer is important should get assurance in writing in advance from the institution to which they wish to transfer.